



# PROTOCOL FOR CATSA EMINENT VISITOR AWARD

## PREAMBLE

The aim of the CATSA Eminent Visitor Award is the attraction of leading scientists to undertake a special visit to the catalysis community of South Africa in the interests of promoting international scientific exchange in the field of catalysis. Particular emphasis is placed on a working interaction of the Eminent Visitor with South African researchers and students in catalysis via both attendance at the annual CATSA Conference and visits to the major academic and industrial laboratories involved in research aligned with the visitor's specific area of expertise.

## AWARD VALUE

The Award may be applied to cover the costs of travel (international and domestic), accommodation and subsistence associated with the official scientific visit programme which will be established via negotiation between the recipient and CATSA. The value of the Award, inclusive of a modest honorarium, will be reviewed by the CATSA Committee from time to time, taking into consideration the means of the Society, and will be specified in the Chairman's annual budget and ratified by the CATSA Committee.

## CRITERIA FOR AWARD ELIGIBILITY

1. The recipient must be an individual who already enjoys considerable recognition in the international catalysis community. Moreover, the recipient should be one who has played or may potentially play an important role in the establishment or strengthening of working relationships between South African scientists and engineers and the international catalysis community.
2. The recipient must commit to participate in the annual CATSA Conference and to present a plenary lecture at the meeting. Moreover, the recipient must agree, as a guest of CATSA, to undertake a series of visits to South African academic and industrial laboratories involved in research aligned with his/her particular area of expertise. Consequently, it may reasonably be expected that the recipient's official CATSA commitment will be in the range of 9 - 12 days.
3. The Award shall not be retrospective.
4. The Award shall normally be granted a maximum of once only in the career of an individual.

## AWARD PROCEDURE AND CONDITIONS

1. The selection process commences the three months prior to the Annual General Meeting of the Society, with a name and maximum one page motivation being received by the Chairperson of the Society. Due consideration should be taken of the conference bidding protocol in which the bidder should express some suggestions regarding the CATSA eminent visitor.
2. The CATSA Committee, after thorough debate concerning the merits of the candidates and taking into consideration both the aims of the Award and the prevailing goals of the Society, will select the preferred candidate and make an announcement at the Annual General Meeting.
3. The Chairman of the Committee or nominee will act as the Eminent Visitor's host on behalf of CATSA and will be responsible for all organizational issues associated with the visit as well as for containing costs within the agreed upon budget. The host will liaise with the Conference

Organizer and CATSA representatives of those laboratories interested to be included in the visit schedule.

4. The final itinerary of the Eminent Visitor should be available to the Society not later than 10 weeks prior to the start of the visit.

5. The recipient will be honoured at the Conference Banquet with the presentation of a commemorative scroll.

6. Within one month of the completion of the visit, the host will provide the CATSA Committee with a financial report regarding the disbursement of the award, consistent with the award scope, criteria and conditions.

7. Although it is the intention of the Society that this be an annual award, it is not deemed necessary to make awards every year but rather dependent on the finances of CATSA and the availability of suitable candidates.